

GINGERBREAD STRUCTURES POLICIES & PROCEDURES

- Design:** Your creation is limited only by the extent of your imagination, by size restrictions and by stability for display and moving. A source of electricity will be available if needed to use lights/power in your design.
- Size:** The maximum base should be 23" x 23"; the recommended height is 30". A display board **must** be used underneath your structure making it safe to transport and move several times. The display "board" must be $\frac{3}{4}$ " or greater of Styrofoam or some type of sturdy wood board covered with aluminum foil.
- Ingredients:** At least 95% of the structure and its decorations must be edible for the All Gingerbread Category. At least 50% edible for Mixed Gingerbread; non-edible portions must be identified on an accompanying sheet of paper.
- Note:** There is no humidity control available at the Exhibit Hall. The structures are auctioned during the Auction Evening and taken home by the bid winner. Please keep these factors in mind when designing your entry. All structures are wrapped with plastic wrap for pick-up; therefore, please ensure that icing does not exceed the size of the base.

GENERAL INFORMATION

All gingerbread houses must be delivered on Wednesday prior to the event between 9am and 6pm to GC Fairgrounds Exhibit Building.

All gingerbread structures become the property of the Festival of Trees. They will be auctioned during the festival and all proceeds will benefit the Dove Center.

I/we the designer(s) have read and agree to comply with all conditions and regulations as set out and outlined in the Designer Policies & Procedures.

I/we the designer(s) understand that all decorations must comply with fire, building and health codes.

I/we the designer(s) understand that entries will be accepted at the discretion of the Festival who reserves the right to refuse the acceptance of any entry if it is deemed to be inadequate or not suitable. Such discretion is the sole and exclusive right of the Festival.

I/we the designer(s) understand that all items designed/decorated become the property of the Festival of Trees and will be available for auction during the Festival or Auction Evening.

I/we the designer(s) understand that my entry may be photographed for publicity purposes and that such photo along with credits become the property of the Festival.

I/we the designer(s) understand that the purchaser information and selling price of any item is kept strictly confidential by the Festival.

Designer Signature _____ **Date** _____

SPONSORSHIP

- The name of the Gingerbread Structure, the designer(s) and any other donor/ sponsor name will be printed in the program and on display cards. Designation/ recognition in the program will be as follows:

*Title of Entry:*_____

*Sponsored by:*_____

*Designer(s):*_____

*Inspiration for entry:*_____

DESIGNER COMPETITION

The Festival has independent judges who volunteer their time to judge the various entries submitted by the designers. The categories for Gingerbread Structures and Christmas Cakes are All Gingerbread and Gingerbread, Mixed Media.

- The judges make their subjective decision as to First, Second and Third placement. Ribbons, provided by the Festival, are displayed by the appropriate entry in preparation for the Live Auction Evening. The judges, at their discretion, may select a “Best of Show” in any category.

Two comp tickets will be allocated to each Gingerbread Structure Designer. This ticket will also allow the designer free festival admission during any general festival session and for the 6pm live auction on Saturday at 6pm.

Additional tickets for general admission are available at the event.

You may contact Sherry for advance reservations to ensure the time and day you prefer for the \$10 **Breakfast with Santa**.

DESIGNER AGREEMENT - GINGERBREAD STRUCTURES

DESIGNER/CONTACT NAME: _____

ADDRESS: _____

ZIP CODE: _____ TELEPHONE: _____ EMAIL: _____

I agree to create: (Check ONE of the following). **NOTE: A separate form must be filled out per entry. Please make copies as required.** Please indicate "nuts" or "no nuts"

____ **Gingerbread Structure-95%**

____ **Gingerbread Structure-50% Edible**

For judging purposes, please indicate which category applies:

____ Professional Category (have received formal training)

____ Non-Professional Category

For Program and Display Card:

TITLE OF ENTRY: _____

DESCRIPTION/STORY ABOUT ENTRY: _____

NAME(S) OF DESIGNER (as it should appear in the program): _____

DONOR/SPONSOR, IF APPLICABLE (as it should appear in the program): _____

ADDRESS: _____ TELEPHONE: _____

APPROXIMATE VALUE OF DONATION (If applicable) \$ _____

I agree to create and supply a Gingerbread structure and/or a decorated Christmas cake following the guidelines provided. I will allow the Festival of Trees, Garrett County to sell my donated work for any amount. I also agree to have my donated work photographed and have my name appear on credits in any publication.

SIGNED: _____ DATE: _____

Please return signed forms by October 31st to:

**FOT Gingerbread Entry
% Sherry Bradshaw
P.O. Box 84
Accident, MD 21520**